
Attachment 3.1.1

Eligibility worker's manual

Working Connections Child Care

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Economic Services Administration

Working Connections Child Care (WCCC) Manual

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The Working Connections Child Care (WCCC) Manual is designed for and used by Economic Services Administration staff. The manual provides administrative rules and procedures for staff to determine initial and ongoing eligibility for families applying for and receiving Working Connections Child Care assistance in Washington State. To learn more about child care and early learning review the [Department of Early Learning](#) web site.

Collective Bargaining Agreement (CBA)

The State and SEIU entered into a bargaining agreement referred to in the manual as "CBA". Each change, such as to Clarifying Information or Worker Responsibility, made as a result of the CBA will be highlighted in BLUE. SEIU represents Licensed Family Homes and In-Home/Relative providers.

2007 Revisions

Revision #	Category / Section	Issued
56	New Chapter: <u>Payment Adjustments</u>	7-1-07
55	Special Circumstances - A. <u>Special Needs Child Care</u>	7-1-07
54	Payments - K. <u>Payment Reductions and Terminations</u>	7-1-07
53	Special Circumstances	7-1-07
52	Overpayments - B. <u>Establishing an Overpayment</u>	7-1-07
51	Payments - F. <u>Provider Rate Structures</u>	7-1-07
50	Approvable Consumers & Activities - C. <u>Rights and Responsibilities-Consumers and DSHS</u>	7-1-07
49	Payments - L. <u>Rate Increases</u>	7-1-07
48	Approvable Consumers & Activities - A. <u>Eligible Consumers of WCCC</u>	4-10-07
47	Payments - C. <u>Determining Units of Care Authorized for Licensed Care Providers</u>	2-21-07
46	Fraud - A. <u>Division of Fraud Investigations</u> Fraud - B. <u>Consumer Fraud</u> Fraud - C. <u>Provider Fraud</u>	2-7-07
45	Overpayments - A. <u>Determining Overpayments</u>	2-7-07
44	Providers - B. <u>In-Home / Relative Providers</u>	1-22-07

TABLE OF CONTENTS

[Revision Log](#)

[Acronyms](#)

<u>WAC (Rules) Index</u>	<u>Indexed Glossary</u>	
Category / Section		Revised
<u>ADDRESS CONFIDENTIALITY PROGRAM (ACP) AND WCAP</u>		8-21-06
<u>APPROVABLE CONSUMERS AND ACTIVITIES</u>		
A. <u>Eligible Consumers of WCCC</u>		4-10-07
B. <u>What Makes Up a Family?</u>		4-10-06
C. <u>Rights and Responsibilities-Consumers and DSHS</u> Section includes CBA changes		7-1-07
D. <u>Allowable Activities for WCCC Consumers</u>		12-6-06
<u>COPAYMENTS</u>		9-6-06
<u>DCCEL Methods & Practice (MAP)</u>		
<u>EXCEPTION TO RULE (EA-Z Manual link)</u>		
<u>FRAUD</u>		2-7-07
A. <u>Division of Fraud Investigations</u>		2-7-07
B. <u>Consumer Fraud</u>		2-7-07
C. <u>Provider Fraud</u>		2-7-07
<u>HEARINGS</u>		12-1-05
<u>INCOME AND ELIGIBILITY</u>		
A. <u>Counting and Disregarding Income</u>		7-1-07
B. <u>Defining and Using Income</u>		8-1-06
<u>OVERPAYMENTS</u>		2-7-07
A. <u>Determining Overpayments</u>		2-7-07
B. <u>Establishing an Overpayment</u> Section includes CBA changes		7-1-07
<u>PAYMENT ADJUSTMENTS</u>		7-1-07
A. <u>Payment Adjustments</u>		7-1-07
B. <u>Review of Payment Adjustment Requests</u>		7-1-07
C. <u>Time Frames for Requesting Payment Adjustments</u> Section contains CBA changes		7-1-07
<u>PAYMENTS</u>		
A. <u>Payment Begin Dates</u>		8-15-05
B. <u>Determining Monthly Hours of Care</u>		2-8-05
C. <u>Determining Units of Care Authorized for Licensed Care Providers</u>		2-21-07
D. <u>Multiple Providers</u>		2-8-05
E. <u>Twenty-four (24) Hour Care</u>		2-8-05
F. <u>Provider Rate Structures</u> Section contains CBA changes		7-1-07
G. <u>Special Requirements Child Care</u>		2-8-05
H. <u>Registration and Field Trip Fees</u>		6-20-05
I. <u>Reapplications</u>		5-25-07
J. <u>Private and Third-Party Payments</u>		2-8-05
K. <u>Payment Reductions and Terminations</u>		7-1-07

Section includes CBA changes	
L. <u>Rate Increases</u>	7-1-07
Section includes CBA changes	
<u>PROVIDERS</u>	2-14-05
A. <u>Eligible Providers</u>	8-1-06
B. <u>In-Home / Relative Providers</u>	1-22-07
C. <u>Other Providers</u>	2-11-05
D. <u>Approving Providers</u>	8-15-05
<u>SOCIAL SERVICE PAYMENT SYSTEM (SSPS)</u>	5-22-06
<u>SPECIAL CIRCUMSTANCES</u>	2-1-05
A. <u>Special Needs Child Care</u>	7-1-07
Section includes CBA changes	
B. <u>Reimbursing Child Care</u>	2-1-05
<u>SUBSIDIZED CHILD-CARE PROGRAMS</u>	3-1-03
<u>VERIFICATIONS</u>	9-2-04

[Back to Top](#)

You can email your questions or comments about the Working Connections Child Care Manual to us at:

EAZMail@dshs.wa.gov

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